

LAST NAME and first name	Postal code	City	Company registration number

Description of the measures to implement the organic regulation as a subcontractor

Incoming goods

How are organic and conventional goods separated when receiving goods?
<input type="checkbox"/> Goods are accepted open / unpacked, separation takes place: <input type="checkbox"/> temporally separated from conventional goods <input type="checkbox"/> spatially separated from conventional goods <input type="checkbox"/> Only packaged goods will be accepted
If there is a time separation: how is the cleaning carried out between the acceptance of conventional and organic goods, how is this documented?

How are goods checked when they arrive?
Who carries out the check? What is checked? Is the implementation and the result of the check recorded in writing, e.g. on the delivery note?

Is a batch number assigned when the goods are accepted?
<input type="checkbox"/> no <input type="checkbox"/> yes system:

Production

General production times: from – to: Production times for organic goods: from – to:
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Description of the production process:

How are produced quantities and products recorded in the warehouse?
<input type="checkbox"/> digitally production control systems <input type="checkbox"/> digitally lists <input type="checkbox"/> handwritten lists

How is the system cleaned between the production of conventional and organic goods? Cleaning agents for containers, devices, systems that come into contact with organic products are relevant. The correct rinsing with water etc. must be documented and stated – e.g. work surfaces rinsed with „detergent“ and washed twice with water.

How the cleaning is documented?

How are organic and conventional goods differentiated during production?

How are the organic and conventional goods differentiated after the production?

Is a batch number assigned for the finished goods?
<input type="checkbox"/> no <input type="checkbox"/> yes system:

Storage protection

Which measures for storage protection and pest control are carried out?

GMO-free

Are products that could be genetically modified being processed? Are GMO relevant auxiliaries or ingredients used?
<input type="checkbox"/> no <input type="checkbox"/> yes which ones:
Confirmations of GMO freedom are included.

For the company	date For the inspection body